

QUICK REFERENCE GUIDE



CONTROL KEYS

Control keys can be pressed when listening to a voice message. Your system administrator may enable or disable these key functions, or they may be assigned different numbers than those below. For more details, contact your system administrator.

-  rewind
-  pause
-  fast forward

ACCESSING YOUR MAILBOX

1. Dial into the system.

From inside: _____

From outside: _____

2. Press # when the system answers.

NOTE: You may not need to go through these steps if you dial your voice mail from within your company and your telephone system offers voice messaging integration. In many cases, you will need only to enter your password.

3. Enter your mailbox number
4. Enter your password



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Telephony Office-LinX 7.0 Voice Processing Flowchart

